BEFORE THE ARIZONA CORPORATION COMMISSION

COMMISSIONERS

JIM O’CONNOR – Chairman
LEA MÁRQUEZ PETERSON
ANNA TOVAR
KEVIN THOMPSON
NICK MYERS

Public Comment at Open Meetings

Rule 1. Parties to a docket are not public commenters.

Rule 2. The deadline for individuals to sign up to speak is 10:00 a.m. (or the start of the Open Meeting if not at 10:00 a.m.) on the day of the meeting. Individuals may sign up to speak using the Commission’s online portal, kiosk or by presenting a speaker slip to the executive secretary prior to the commencement of the Open Meeting. Utilities Division Consumer Services Staff will be available to assist members of the public who complete a paper speaker slip and will provide the slips to the executive secretary. If members of the public need assistance in signing up to provide public comment, they may call the Consumer Services Division at 602-542-4251. Individuals in need of interpreters or other special accommodations may request reasonable accommodations by contacting the Commission’s executive secretary in the Executive Director’s Office at least 48 hours prior to the scheduled commencement of the Open Meeting.

Rule 3. Individuals with a shared position are encouraged to select a spokesperson for their group. To the extent possible, the selection of a spokesperson should be noted at the start of the public comment, stating the identity of the group.

Rule 4. Individuals who sign up to speak by the deadline will have a maximum of three-minutes to speak. The three minute speaking time may be adjusted by the Chair, depending on the number of speakers. A speaker may not cede time to another speaker. Public speakers who require interpreters or other special accommodations may be given additional time to speak, to account for the time
needed to provide the accommodation. The granting of the additional time is at the discretion of the Chair. Individuals in need of interpreters or other special accommodations may request reasonable accommodations by contacting the Commission’s executive secretary in the Executive Director’s Office at least 48 hours prior to the scheduled commencement of the Open Meeting.

**Rule 5.** The order of speakers will generally be based on the order in which speakers sign up. Public officials may be accommodated out of order, at the Chair’s discretion.

**Rule 6.** At the end of the Public Comment Session, the Chair may ask if there are any additional individuals who wish to speak. Individuals who wish to speak but did not sign up by the deadline, will be granted a maximum of one minute to make their comment.

**Rule 7.** Public commenters shall limit their comments to the agenda item at issue.

**Rule 8.** The Chair retains the right to intervene during the comment of any speaker who provides comments outside the scope of the agenda item at issue.

**Rule 9.** Signs brought by meeting attendees shall be limited to 8 1/2 by 11 inches in size or smaller. Signs shall not interfere with others’ ability to see, and the meeting attendee’s use of the sign must not otherwise disrupt business proceedings. A stick or any other type of handle on a sign is strictly prohibited. Larger signs and signs with handles shall be left in the security screening area, or outdoors, for retrieval after the meeting.

**Rule 10.** Speakers may bring written copies of their own comments to a Commission Open Meeting for distribution to the Commissioners and/or Executive Director. Speakers are encouraged to file their comments in the appropriate docket or with the Chair’s permission, may distribute comments to the Commissioners.

**Rule 11.** Persons in the audience will refrain from behavior which will disrupt the Open Meeting. This will include making loud noises, clapping, shouting, booing, hissing, talking in a private conversation, or engaging in any other activity in a manner that disturbs, disrupts, or impedes the
orderly conduct of the Open Meeting. The Commission retains the right to remove disruptive attendees from the Commission meeting.

**Rule 12.** Members of the public may not approach the dais or Commission Staff during an Open Meeting except when invited by the Chair.

**Rule 13.** A Commissioner shall abide by the Code of Ethics and Code of Conduct when engaging with the public.

**Rule 14.** The Commission reserves the right to override the above rules in case of emergency or other unforeseen circumstances.