

Same Day/Next Day Services (SDND)

	2-HOUR	SAME DAY	NEXT DAY
Must be received by:	Must be received by 3:00pm	Must be received by 10:00am	Must be received by 5:00pm
Will be processed by:	Will be processed within 2 hours of the time the complete document was received or by 10:00am the next business day if the document was received after 3:00pm.	Will be processed by 5:00pm the same day the document was received or by 5:00pm the next business day if the document was received after 10:00am.	Will be processed by 5:00pm the next business day that the document was received or by 5:00pm the following business day if the document was received after 5:00pm.
Fees:	\$400.00	\$200.00	\$100.00

- All same day/next day filing fees are in addition to the document filing fee.
 - Same day/next day filing does not guarantee approval of a filing. Same day/next day only guarantees examination of the document by stated service time.
 - **NOTE: Corporations Division will no longer accept urgency or closing requests.**
 - Same day/next day filings will be accepted online, via fax or by walk-in. Faxes will only be accepted at 602-542-0900.
 - Same day/next day clock starts once the document is complete (all necessary items included) and paid for.
- NOTE:** IF THE FILING REQUIRES A STATUTORY AGENT ACCEPTANCE, THE SAME DAY/NEXT DAY CLOCK WILL NOT START UNTIL THE STATUTORY AGENT HAS ACCEPTED THE APPOINTMENT. IF FILING ONLINE AND YOU HAVE ATTACHED A STATUTORY AGENT ACCEPTANCE – YOU MUST STILL GO TO YOUR DASHBOARD AND MANUALLY ACCEPT THE ELECTRONIC VERSION OF THE STATUTORY AGENT ACCEPTANCE.
- Although documents can be filed online on the weekends or on holidays, the same day/next day clock begins the next business day at 8:00 a.m. Arizona time.
 - Document limits may apply to restructuring filings (mergers, domestication, conversions and divisions), foreign entity filings and changes – we will evaluate this on a case by case basis.
 - For restructuring filings, the same day/next day fee is per document.
 - We will not accept mailed documents for same day/next day filings. This includes FedEx and other overnight services.
 - We do not offer pre-clearance. To avoid rejections, please make sure that you know the requirements for the filing and have provided everything that is needed.
 - If the document is rejected, when you resubmit, your document will be processed according to the initially selected same day/next day service UNLESS you pay for a faster service.
 - A phone number will be required for all same day/next day filings (in case the team needs to contact you).
 - Dissolutions must include Certificate of Compliance (if applicable).
 - Formations and statutory agent changes must include statutory agent acceptance with filing.
 - Walk-ins will be accepted in Phoenix and in Tucson.
 - One Cover Sheet cannot include both regular processing and expedited/same day-next day processing. One Cover Sheet CAN have multiple types of expedited/same day-next day types included.
 - Documents not subject to same day/next day services: Online auto-approved documents, Global address changes, Database extractions, Refunds, Notice to Claimant and Records Requests.