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September 25, 2017

NOTICE to STATUTORY AGENTS

You are receiving this because you are the Statutory Agent for more than 25 active entities in our records.

We are transitioning to a new database system before the end of 2017. There are special features for Statutory Agents, and that requires a special Statutory Agent User Account. Existing Statutory Agents with more than 25 entities will have user accounts already created for them. When we create the account, we will be associating your active entities to your account. After the new system is live, you will associate any new entities to your account.

PLEASE NOTE – the Statutory Agent user account is completely separate from the MOD (money-on-deposit) account. If you are a MOD account holder, you will receive a separate notice from us.

You may end up with more than one account. This could happen, for example, if an individual attorney is named for some entities in our system and a law firm is named for other entities. Below describes how we will create the accounts:

- If the law firm or company is the named statutory agent, then the account will be created for the law firm or company, not for individual attorneys or employees, and there will be only one Statutory Agent account for that law firm or company.
- If the individual attorney (or employee) is the named statutory agent, then the Statutory Agent account will be created for the individual attorney (or employee), not for the law firm (or company).
- If some entities list the law firm (or company), and some list an individual attorney (or employee), there will be two Statutory Agent accounts – one for the law firm (or company); one for the attorney (or employee).

To pre-create the Statutory Agent account, **we need action from you.**

1. The person to whom this Notice is addressed (either a law firm, company, or an individual) must provide ONE email address to us no later than October 31, 2017.

- **Email us at FILINGS.CORP@AZCC.GOV** to give us the email address for the statutory agent account.
- The email you provide will be for purposes of creating the statutory agent user account only – we will not use it for any other purpose.
- Each Statutory Agent user account has only one email address assigned to it.
 - Every individual user may create their own regular user account after go-live, which they can use to file documents.
- To minimize errors, we will not accept this information by telephone – we need it in writing.

The target date for implementation is December 11, 2017. Additional notices will be posted on our website, <http://ecorp.azcc.gov>, and you can also subscribe to the Business Buzz feed from the eCorp home page.