

CORRECTED MINUTES (see blue highlights)
Process Standardization Working Group Meeting

Thursday April 08, 2004 , 9:00 a.m. – 4:30 p.m.

GCSECA,

120 North 44th Street, Suite 100 Phoenix, AZ

Topic	Lead	Anticipated Outcome
1 Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	<p>Mrs. Dryer welcomed participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet was circulated and participants introduced themselves.</p> <p>The minutes from the March 11, 2004 meeting were approved with corrected minutes in Situation #4. Please see “03-11-04 Corrected Minutes.doc” comments highlighted in blue.</p>
2 Discussion of the non- interval estimation standards and definitions	Evelyn Dryer	<p>Mrs. Dryer distributed a matrix spreadsheet on Estimation Situations and Techniques. Because the meeting notes are getting extensive, participants agreed that it would be best to use the matrix spreadsheet.</p> <p>Mrs. Dryer also distributed a preliminary document called “Procedures for Estimation on Non-Interval Meters”.</p> <p>Homework: Mrs. Dryer will edit matrix spreadsheet with A) kW and TOU and B) Procedures with history and without history and distribute to participants. Participants are to fill in their procedure and send back to Mrs. Dryer prior to the next meeting. Participants are also requested to provide feedback and additional comments for the preliminary document called “Procedures for Estimation on Non-Interval Meters”.</p>
3 Discussion of EPS format on bills	Evelyn Dryer	<p>John Wallace – Co-Ops, Duncan and Trico “ok” with language that is mandated. Navopache would need waiver. Sulfur, Mohave, and Graham have not responded to John Wallace’s request as of the meeting. Jana Van Ness – APS, when their new bill format comes into place they will change it then if no waiver. Kathy Flood – SRP, said N/A. and TEP and UES are still inquiring if new system will be able to conform with language.</p>
4 Update from Staff	ACC Staff	<p>Erinn Andreasen and Steve Irvine of the Commission staff had no comments. Mrs. Dryer asked if the ESP’s CCN’s that are on the website are still viable? Erinn Andreasen suggested that participants lawyers should contact the ACC lawyers due to legal interpretation issues.</p>
5 Update from all participants	Evelyn Dryer	<p>Participants provided information on the status of deregulated activity in their service territories. SRP brought some news about CalPine Power America doing business with Safeways in California. APS received a phone call inquiry but has no activity in the state, TEP has not had any activity in its territory, UniSource Energy Services (UES), has a customer that has put out a RFP letter but no response.</p> <p>The Cooperatives have not seen any activity, there was no ESP’s at this meeting.</p>
6 New Items	Evelyn Dryer	<p>Participants did not have any new items.</p>

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| 7 | Meeting Evaluation | Evelyn
Dryer | The group accomplished what they had intended to at this meeting. |
| 8 | Set Next Agenda and future meeting locations. | Evelyn
Dryer | The next meeting will be held on May 13th, 2004 at 9 am at APS – Jana Van Ness will notify participants of meeting room prior to meeting. |
| 9 | Adjourn Meeting | Evelyn
Dryer | The meeting was adjourned. |

