

## Minutes

### Process Standardization Working Group Meeting

Wednesday, December 5, 2001, 9:00 a.m. – 4:00 p.m.

LOCATION: GCSECA, 120 North 44<sup>th</sup> Street, Suite 100, Phoenix, AZ

Topic	Lead	Anticipated Outcome	Att.
1 Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	Ms. Dryer welcomed participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet was circulated. Minutes from the November 14, 2001 meeting were approved.	
2 Discussion on CUC's comments on the VEE document.	Evelyn Dryer	A position paper from TEP (attachment #1) and comments from other participants were discussed. It was decided that a definition needs to be assigned to "Corrected Data". Evelyn will track this with other assignments in the "Job Jar" until PSWG direction is decided in January. The complete discussion will be postponed until after this issue is prioritized with the rest of the PSWG tasks..	
3 Discussion on updating the PSWG documents on the ACC website.	Evelyn Dryer	Best to keep the website as simple as possible and only documents approved by the Utility Director will be posted. Staff handed out a list with website location regarding Approved Standards and Operating Procedures. The list can be found at <a href="http://www.cc.state.az.us/utility/electric/standards.htm">http://www.cc.state.az.us/utility/electric/standards.htm</a> . Erin will look into how to get the waivers on the web site.	
4 Issue 103- Day of Removal - Discussion on the timing requirement to posting the 867.	Evelyn Dryer	CUC submitted handout. (attachment #2) If a company enforces a blackout window, this should not be an issue. Otherwise a work around will be needed. Discussion of the resolution is postponed till next time this issue is discussed at PSWG.	
5 New Issues	Evelyn Dryer	No new issues will be added to the Master Issue list.	
6 MRSP/MSP Performance Monitoring	Evelyn Dryer	Evelyn will send out a reminder for the timeline submission regarding the MRSP/MSP Performance Monitoring. Refer to the August 22 <sup>nd</sup> minutes.	
6 Review Open issues and re-prioritize	Evelyn Dryer	There is no list DASR list of inventoried changes. The group will re-prioritize at the January Meeting.	
7 Meeting Evaluation	Evelyn Dryer	The group provided feedback.	
8 Set Next Agenda	Evelyn Dryer	<b>ACTION ITEM:</b> The group set the next agenda.	
9 Adjourn Meeting	Evelyn Dryer	The meeting was adjourned.	

**Participants at the December 5, 2001 PSWG meeting:**

Name	Organization (new e-mail address, if appropriate)
Aguayo, Stacy	APS
Andreasen, Erinn	Commission Staff
Brown, Debbie	SRP
Carrel, Greg	SRP
Cobb, Anne	Trico
Dryer, Evelyn	TEP
Gillooly, Tony	TEP
Keene, Barbara	Commission Staff
Renfro, Shirley	Pinnacle West
Schenk, Jenine	APS
Scott, Barry	SSVEC
Taylor, Judy	TEP
Taylor, Paul	R.W. Beck / Citizens
Torkelson, LeeAnn	R.W. Beck / Citizens