

Minutes

Process Standardization Working Group Meeting

Wednesday, October 24, 2001, 9:00 a.m. – 4:00 p.m.

SRP- Flagstaff Room ISB 1600 N Priest Dr. Tempe

Topic	Lead	Anticipated Outcome	Att.
1	Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	Ms. Dryer will welcome participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet will be circulated. Participants introduced themselves. Minutes from the September 26, 2001 meeting were approved with some minor modifications.
2	Issue 107- Metering Handbook Look at the consolidated comments regarding language toward CUC comments of the metering handbook document .	Stacy Aquayo	<p>The group discussed the consolidated PSWG participant response to CUC comments – State Metering Handbook document and adopted revisions. The group also agreed to remove Chapter 21 MSP Performance Monitoring (Issue 61) from the State Metering Handbook. By consensus, the PSWG agreed to send the State Metering Handbook as modified to the ACC Utilities Division Director for approval. Please refer to the revised State Metering Handbook.</p> <p>CUC comments on Chapter 21 MSP Performance Monitoring (Issue 61) of the State Metering Handbook is due to Mary Ippolito by November 2, 2001. PSWG participants will send a response to CUC's comments on Chapter 21 by November 7, 2001 to Mary Ippolito respond. A discussion of Chapter 21 will take place at the November 14, 2001 PSWG meeting.</p>
3	Inventory all approved documents by the PSWG group that need to be docketed	Evelyn Dryer	<p>PSWG identified the following PSWG approved documents. The Generic Docket No. for PSWG is E-00000A-00-0403</p> <p><u>DOCUMENT</u></p> <ol style="list-style-type: none">1) DASR2) VEE (Interval Data)3) Metering Handbook4) MRSP Performance Monitoring5) MSP Performance Monitoring6) EDI 8677) EDI 8108) Change Control Process9) Waivers<ol style="list-style-type: none">a) Load Profiling Commercialb) Estimate First and Final Billc) Estimate Load Data10) Letters to Utilities Division Director<ol style="list-style-type: none">a) GMT Timeb) NERC Holidays <p>APS will compile the status of each of the above documents and provide this to the PSWG at the November 14, 2001 meeting.</p>

4	Issue 123- Citizens CIS system requires a meter number on accepting the TS DASR, but this DASR doesn't have the meter number as a requirement. What changes can be made to accommodate this .	Evelyn Dryer	The PSWG agreed that TS DASR will be modified to reflect CUC's changes that include a conditional field for meter number, the condition being meter number required if in CUC's service territory on both in-bound and out-bound TS DASRs. APS will make these changes to DASR Handbook. Evelyn Dryer will send revised DASR Handbook to the Utilities Division Director.
5	Issue 103- Day of Removal	Evelyn Dryer	TEP presented its position on Issue 103 Day of Removal Requirements by the MRSP. The PSWG agreed that all participants will provide comments/position papers on Issue 103 at the PSWG meeting on November 14, 2001.
6	New Issues	Evelyn Dryer	Evelyn Dryer discussed the ACC request for comments on billing cycles and grace periods contained in a letter from John S. Thornton, Chief, Accounting & Rates, Utilities Division dated October 18, 2001. The ACC is requesting all utilities file comments on the harmonization across utility sectors of a thirty day billing grace period with John S. Thornton by November 20, 2001. The PSWG agreed that this should be considered a new issue and was assigned Issue 134. The participants agreed to submit comments on behalf of the PSWG to the ACC. Comments are due to Shirley Renfroe (shirley.renfroe@pinnaclewest.com) by November 2, 2001. Shirley Renfroe will compile the comments by November 7, 2001 and sent to PSWG distribution list. Issue 134 will be an agenda item for the November 14, 2001 PSWG meeting. SRP raised the issue of updating the list of ESP's (competitive service providers) on the ACC web site (i.e. Phaser Advanced Metering is listed on the ACC web site even though it has changed its name to Axon Competitive Solutions. Axon has recently gone out of business). The PSWG assigned this issue 135. Issue 135 will be an agenda item for the November 14, 2001 PSWG meeting.
7	Review Open issues and re-prioritize	Evelyn Dryer	The group will review Open issues and re-prioritize.
8	Meeting Evaluation	Evelyn Dryer	The group will provide feedback.
9	Set Next Agenda	Evelyn Dryer	The group will set the next agenda.
10	Adjourn Meeting	Evelyn Dryer	The meeting will be adjourned.

Any of the above agenda items may be voted on and approved as a standard by the PSWG

Participants at the October 24, 2001 PSWG meeting:

Name	Organization (new e-mail address, if appropriate)
Aguayo, Stacy	APS
Andreasen, Erinn	Commission Staff
Brandt, Jana	SRP
Brown, Debbie	SRP
Dryer, Evelyn	TEP
Flood, Kathy	SRP
Gillooly, Tony	TEP
Pichoff, Darrel	K. R. Saline
Renfro, Shirley	Pinnacle West
Schenk, Jenine	APS
Taylor, Paul	R.W. Beck / Citizens
Torkelson, LeeAnn	R.W. Beck / Citizens
Wallace, John	GCSECA