

Agenda:
Process Standardization Working Group Meeting

Tuesday, July 18, 2000, 9:00 a.m. - 4:00 p.m.
Sheraton Phoenix Airport Hotel - 1600 S. 52nd St., Tempe, Arizona 85281

	Topic	Lead	Anticipated Outcome
1	Welcome, Intro, Sign-In	Janie Mollon	Ms. Mollon will deliver opening remarks for the VEE session of the Process Standardization Working Group meeting. Committee members will sign and introduce themselves.
2	Review Minutes from the VEE Working Group Prior Meeting (June 20, 2000)	Janie Mollon	Subcommittee members will review the minutes from the previous meeting.
3	Review of Action Item – High/Low Issue	Janie Mollon	Committee will discuss the status of the High/Low issue.
4	Review 4.2 Strawman	Janie Mollon	Review and discuss proposed strawman for section 4.2.
5	Review Section 4.3	Janie Mollon	Review section 4.3 of VEE Rules.
6	Began Next VEE Section	Janie Mollon	Review Pages 19 through 33.
7	Review Issue List	Janie Mollon	Review VEEWG Issue list if time permits.
8	Items for Next Meeting Agenda	Janie Mollon	New agenda will be created.
9	Feedback of Meeting from Subcommittee	Janie Mollon	Committee will provide feedback.
10	Suspend Meeting	Janie Mollon	The meeting will be suspended until July 19, 2000.

Any agenda item on this page may be voted upon either in this session or in the July 20, 2000, afternoon session.