

Agenda

Process Standardization Working Group Meeting

Thursday June 20, 2002--- 9:00 a.m. to 4:00 p.m.

LOCATION: GCSECA, 120 North 44th Street, Suite 100, Phoenix, AZ

Topic	Lead	Anticipated Outcome	Att.
1 Welcome, Introductions, Sign-In, and Approval of Minutes	Evelyn Dryer	Evelyn Dryer will welcome participants to the full group session of the Process Standardization Working Group meeting ("PSWG"). A sign-in sheet will be circulated. Minutes from the April 18, 2002 meeting will be approved.	
2 Issue 102 & 129 – 867 corresponding with VEE Rules	Shirley Renfroe	Shirley will present revised redline 867 showing changes from the April 18, 2002 meeting.	
3 Status of PSWG approved documents sent to Utilities Division Director for approval as the state standard.	Evelyn Dryer	Evelyn Dryer will update the group on the status of documents sent to the Utilities Division Director.	
4 Issue 137 - Do we need to modify the 867 to include two adjustment codes: Adjusted Estimated and Adjusted Actual in the MEA07 field. This will also require an update to the VEE document.	Kimarie Aycock and Shirley Renfroe	The group will review the 867 samples and will discuss and determine which proposal to adopt.	
5 Issue 130 – Need to create a glossary of Direct Access terms.	Evelyn Dryer	Status update from document reviewers.	
6 Issue 138 - What happens to the non-residential customer over 100,000 kWh (annually) if they choose an ESP and want to return to standard offer?	Evelyn Dryer	Participants will discuss the issue and present position papers.	
7 Issues 141 - What will the Utilities do when they are approached by inactive ESPs who completed compliance testing and now are asking to become active in their territory?	Evelyn Dryer	Participants will discuss the issue and present position papers.	
8 Issue 106 – Develop a document showing all agreed upon billing business rules.	Evelyn Dryer	The group will identify how to proceed in handling this issue. Action Item: Shirley will bring billing documentation for the group to review.	
9 New Issues	Evelyn Dryer	New Issues will be raised.	

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| 10 | Set Next Agenda and Future Meeting Times | Evelyn Dryer | The group will set the agenda for the May 16,2002 meeting. |
| 11 | Meeting Evaluation | Evelyn Dryer | The group will provide feedback. |
| 10 | Adjourn Meeting | Evelyn Dryer | The meeting will be adjourned. |

Any of the above agenda items may be voted on and approved as a standard by the PSWG