



**ARIZONA CORPORATION COMMISSION
CORPORATIONS DIVISION**

**GENERAL FILING INSTRUCTIONS
FOR ARTICLES OF AMENDMENT**

Pursuant to A.R.S. §10-11006

All corporations amending their Articles of Incorporation must comply with the following at the time of filing.

1. The Articles must be executed and state the name of each person who signs it and the capacity in which each person signs. The document may be executed by either the Chairman of the Board of Directors, President or another authorized officer.
2. If you are changing the name of the corporation, make sure that the new corporation name you wish to use is available for use in Arizona. (The name may be formally reserved for 120 days for a fee of \$10.00). Names may be checked and reserved for an additional expedite fee of \$35.00 on our website: www.azcc.gov/divisions/corporations/filings/namingpolicy.asp. Web access is available to the public in our Phoenix and Tucson offices.
3. ARTICLES OF AMENDMENT MUST CORRESPOND DIRECTLY TO THE ORIGINAL ARTICLES. THEREFORE, EACH ARTICLE TO BE AMENDED MUST BE IDENTIFIED IN EXACTLY THE SAME NUMBER THAT APPEARS IN THE ORIGINAL ARTICLES.
4. Deliver the completed original Articles of Amendment and one (1) exact copy to the Commission accompanied by the \$25.00 (U.S.) filing fee. Expedited service is also available for an additional \$35.00. Please make check payable to the Arizona Corporation Commission.
5. Within 60 days after the Commission has approved the filing, you must publish the Articles of Amendment in a newspaper of general circulation in the county of the known place of business in Arizona, for three (3) consecutive publications. **DO NOT PUBLISH UNTIL THE COMMISSION APPROVES THE FILING.** A list of acceptable newspapers in each county will accompany the approval letter and is posted on the Commission web site at: www.azcc.gov/divisions/corporations. The corporation may be subject to dissolution if it fails to publish. Filing an affidavit of publication is not necessary.

If you have further questions concerning amendments, call the Phoenix Office (602) 542-3026 or Tucson Office (520) 628-6560 (Toll Free, AZ Residents only - 800 345-5819).

**NON-PROFIT CORPORATION
ARTICLES OF AMENDMENT**
Pursuant to A.R.S. §10-11006

1. The name of the corporation is:

2. Attached hereto as Exhibit A is the text of each amendment adopted.

3. The amendment was adopted the _____ day of _____, _____.

4. The amendment was duly adopted by act of (choose one):

the members

the board of directors (without member action and either member action was not required or members are not entitled to vote).

5. and with approval, in writing, by the person or persons so specified in the corporation's Articles of Incorporation or bylaws.

Dated as of this _____ day of _____, _____.

Signature: _____

(Pursuant to ARS §10-3120 (F)(G)) the Articles of Amendment must be executed by an officer of the corporation or the Chairman of the Board of Directors).

Title: _____

Printed Name: _____

EXHIBIT A