



ARIZONA CORPORATION COMMISSION  
CORPORATIONS DIVISION

**GENERAL FILING INSTRUCTIONS  
FOR APPLICATION FOR NEW AUTHORITY  
FOR FOREIGN BUSINESS AND FOREIGN NONPROFIT CORPORATIONS**

Pursuant to A.R.S. §§ 10-1504 & 10-11504

A foreign business corporation or foreign nonprofit business corporation is required to file an Application for New Authority if it changes:

1. Its actual corporation name or the name under which it has obtained authority to transact business in this state.
2. The period of its duration.
3. The state, province, or country of its incorporation.

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**Corporation Name**

- Check name for availability using the preliminary name search instructions on our web site at [www.azcc.gov/divisions/corporations/filings/namingpolicy.asp](http://www.azcc.gov/divisions/corporations/filings/namingpolicy.asp).
- Attach copy of Tradename Certificate, if applicable.
- Attach resolution adopting fictitious name. The resolution must be approved by the board of directors and signed by the secretary.

**Application for New Authority**

- Indicate exact corporation name.
- Indicate fictitious name adopted for use in Arizona, if the exact name is not available.
- Indicate the state, province or country in which the corporation is incorporated.
- Indicate the date of incorporation and the duration.
- Indicate the address of the principal office in the state, province or country of incorporation.
- Indicate the name and address of the statutory agent in Arizona. The statutory agent must provide both a physical and mailing address. If statutory agent has a P.O. Box, then they must also provide a physical street address/location.
- Indicate the street address of the known place of business in Arizona. The address may be in care of the statutory agent.
- Indicate the limitations of purpose, if applicable.
- Indicate the name(s) and business address(es) of the current directors and officers.
- Indicate number of shares of Stock Corporation is authorized to issue. (*Profit ONLY*).
- Indicate the aggregate number of shares issued. (*Profit ONLY*).
- Briefly indicate the business the corporation plans to conduct.
- Indicate whether the corporation has or does not have members (*Nonprofit ONLY*)
- Affix signature of statutory agent (*acknowledge acceptance*).

**Fees**

- Attach check for filing fee of \$175.00. Expedited service is available for an additional \$35.00. Make check payable to the Arizona Corporation Commission.

**Copies**

- Attach a copy of the Articles of Amendment or change of domicile, duly authenticated (*certified within 60 days*) by the official having custody of the records in the state, province or country of incorporation.

**Publication**

- Within sixty (60) days after the Commission has approved the filing, you must publish the Application in a newspaper of general circulation in the county of the known place of business in Arizona, for three (3) consecutive publications. **DO NOT PUBLISH UNTIL THE COMMISSION APPROVES THE FILING.** A list of acceptable newspapers in each county will accompany the approval letter and is posted on the Commission web site at: [www.azcc.gov/Divisions/Corporations](http://www.azcc.gov/Divisions/Corporations). The corporation may be subject to dissolution if it fails to publish. Filing an affidavit of publication is not necessary.

**DO NOT PUBLISH THIS SECTION**

1. The corporate name must contain a corporate ending which may be "corporation," "association," "company," "limited," "incorporated" or an abbreviation of any of these words. If you are the holder or assignee of a trade name or trademark, attach the Declaration of Tradename Holder form. If your name is not available for use in Arizona, you must adopt a fictitious name and provide a resolution adopting the name, which must be executed by the corporation Secretary.

3. You must provide the total duration in years for which your corporation was formed to endure. If perpetual succession, so indicate in this section. Do not leave blank, or state not applicable.

5. The statutory agent must provide both a physical and mailing address. If statutory agent has a P.O. Box, then they must also provide a physical street address/location.

**APPLICATION FOR NEW AUTHORITY TO TRANACT BUSINESS IN ARIZONA**

Pursuant to A.R.S. §§ 10-1504 & 10-11504

The name of the corporation is:

\_\_\_\_\_.

A(n) \_\_\_\_\_ Corporation  
(State, Province or Country)

X We are a foreign corporation currently authorized to transact business in Arizona and must now file this Application for New Authority pursuant to A.R.S. § 10-1504 because we have changed the following in our domicile jurisdiction:

- Our actual corporate name (or the name under which we originally obtained authority in Arizona).
- The period of our duration.
- The state, province or country of our incorporation.

1. The exact name of the foreign corporation is:

\_\_\_\_\_.

If the exact name of the foreign corporation is not available for use in this state, then the fictitious name adopted for use by the corporation in Arizona is:

\_\_\_\_\_ (FN).

2. The name of the state, province or country in which the foreign corporation is incorporated is:

\_\_\_\_\_.

3. The foreign corporation was incorporated on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ and the period of its duration is: \_\_\_\_\_.

4. The street address of the principal office of the foreign corporation in the state, province or country of its incorporation is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. The name and street address of the statutory agent for the foreign corporation in Arizona is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**DO NOT PUBLISH THIS SECTION**

**5b.** Indicate to which address the Annual Report should be mailed.

**6.** If the purpose of your corporation has any limitations with regard to this section, so indicate. If not, state no limitations or leave blank.

**8.** The total number of shares authorized (not issued) cannot be blank or "Not Applicable." Number must match Articles of Incorporation in domicile state.

5a. The street address of the known place of business of the foreign corporation in Arizona IF DIFFERENT from the street address of the statutory agent is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5b. The Annual Report and general correspondence should be mailed to the address specified above in section 4 \_\_\_\_\_ or 5a \_\_\_\_\_.

6. The purpose of the corporation is to engage in any and all lawful business in which corporations may engage in the state, province or country under whose law the foreign corporation is incorporated, with the following limitations if any:

\_\_\_\_\_  
\_\_\_\_\_

7. The names and usual business addresses of the current directors and officers of the foreign corporation are: (Attach additional sheets if necessary.)

Name: \_\_\_\_\_, \_\_\_\_\_ [title]  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Name: \_\_\_\_\_, \_\_\_\_\_ [title]  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Name: \_\_\_\_\_, \_\_\_\_\_ [title]  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Name: \_\_\_\_\_, \_\_\_\_\_ [title]  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

8. The foreign corporation is authorized to issue \_\_\_\_\_ shares, itemized as follows: (Attach additional sheets if necessary.)

\_\_\_\_\_ shares of \_\_\_\_\_ [class or series] stock at \_\_\_\_\_ no par value or par value of \$ \_\_\_\_\_ per share.

\_\_\_\_\_ shares of \_\_\_\_\_ [class or series] stock at \_\_\_\_\_ no par value or par value of \$ \_\_\_\_\_ per share.

\_\_\_\_\_ shares of \_\_\_\_\_ [class or series] stock at \_\_\_\_\_ no par value or par value of \$ \_\_\_\_\_ per share.

**DO NOT PUBLISH THIS SECTION**

9. The total number of shares issued cannot be blank or "N/A". If no shares have been issued, put the word "none" or "zero" or the number 0. Include only shares actually issued.

The Application must be accompanied by the following:  
①A Certificate of Disclosure, executed within 30 days of delivery to the Commission, by a duly authorized officer

②A certified copy of your articles of incorporation, all amendments and mergers (AZ Const. Art. XIV, §8) and a certificate of existence or document of similar import duly authenticated (within 60 days) by the official having custody of corporate records in the state, province or country under whose laws the corporation is incorporated.

The agent must consent to the appointment by executing the consent.

9. The foreign corporation has issued \_\_\_\_\_ shares, itemized as follows:  
\_\_\_\_\_  
\_\_\_\_\_ shares of \_\_\_\_\_ [class or series] stock at \_\_\_\_\_ no par value or par value of \$ \_\_\_\_\_ per share.  
\_\_\_\_\_  
\_\_\_\_\_ shares of \_\_\_\_\_ [class or series] stock at \_\_\_\_\_ no par value or par value of \$ \_\_\_\_\_ per share.  
\_\_\_\_\_  
\_\_\_\_\_ shares of \_\_\_\_\_ [class or series] stock at \_\_\_\_\_ no par value or par value of \$ \_\_\_\_\_ per share.

10. The character of business the foreign corporation initially intends to conduct in Arizona is:

\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Executed by: \_\_\_\_\_  
Duly Authorized Officer or Director

\_\_\_\_\_  
[print name] [title]

PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
[optional] [optional]

**ACCEPTANCE OF APPOINTMENT BY STATUTORY AGENT**

The undersigned hereby acknowledges and accepts the appointment as statutory agent of this corporation effective this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
[Print Name]

\_\_\_\_\_  
[If signing on behalf of a company serving as statutory agent, print company name here]